|  |  |  |
| --- | --- | --- |
|  |  | INVOICE |
| Contoso Suppliers  4 Freshwater Place  Melbourne  VIC 3195  Australia |  | Date: 30 Oct 2019  INVOICE: 1101 |
|  | To | Accounts Payable  Contoso Entertainment  123 Coffee Street  Suite 300  Redmond, WA 98052  USA  Customer ID ABC12345 |

|  |  |  |  |
| --- | --- | --- | --- |
| Salesperson | Job | Payment Terms | Due Date |
|  |  | Due on receipt | 30 Nov 2019 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Code | Qty | Description | Unit Price | Line Total |
| C0001 | 20 | Microsoft Natural Keyboard Elite | 200 | 4000 |
| C0004 | 20 | Lifecam HD 5000 | 50 | 1000 |
| S0001 | 1 | Installation Services | 200 | 200 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  | Subtotal | 5200 |
|  |  |  | GST | 520 |
|  |  |  | Total | 5720 |

Make all checks payable to Company Name

Thank you for your business!